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# MILFORD POLICE DEPARTMENT



## 2016 ANNUAL REPORT



AN INTERNATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

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## EXECUTIVE SUMMARY

It's my pleasure to present the 2016 Annual Report. The professional men and women of the Milford Police Department worked tirelessly in 2016 to maintain our greatest asset, public trust. Additionally, we continued our quest to provide contemporary policing based upon best practices and high standards. Our Mission, Creed and Core Values remain the cornerstone of our service and we pride ourselves on helping to make Milford a great place to live, work and play.



In early 2016, Governor Kasich released the Ohio Law Enforcement Collaborative in effort to improve community-police relations and to provide a set of minimum standards for the use of deadly force and for recruitment and hiring. The Milford Police Department has a long history of embracing professional standards so it was no surprise that we became one of the first agencies in Ohio to achieve Collaborative certification. Community partnerships are a critical piece of our foundation and served us well in 2016. Projects such as our Citizens Police Academy, Junior Police Academy, National Night Out and Shop with a Hero wouldn't be possible without our partners and volunteers. A newly formed board of officers was elected to the Milford Police Community Partnership, which serves as the primary funding source for our outreach projects. In 2016, the Partnership received tax-exempt status from the Internal Revenue Service and partially funded a new mobile command post for critical incidents and special events. During Bike Helmet Safety Week in May, officers were on the lookout for anyone cycling without a helmet. Thanks to a grant from the American Academy of Pediatrics, officers were able to issue helmets at no cost. Officers rewarded anyone spotted wearing a helmet with coupons donated by Milford area businesses. In partnership with our friends at Community United, we enjoyed two cookouts with the residents of the Oakwood Apartments over the summer months. In the fall, Sergeants Paul Lane and Mark Kibby successfully completed the intensive, three month-long Police Executive Leadership College which serves as the ethical and professional footprint of our culture. The year was capped off with our third annual Operation Holiday Patrol in partnership with PetSmart. As you'll see from this report, the results of the hard work and dedication of my staff are undeniable. We achieved every one of our annual goals; goals such as reducing injury auto crashes along our main corridor, as well as crashes caused by impaired drivers. We increased case clearance rates and many other goals that make Milford a safe community.

It's an honor to work with such dedicated professionals in service of a grateful and supportive community. Please don't hesitate to contact me if you have any questions about this report.

Very truly yours,

*Jamey Mills*

Chief of Police

## *ORGANIZATIONAL PRINCIPLES*

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- Mission Statement
- Creed
- Core Values

## Mission

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*We, the Milford Police Department, exist to serve all people within our jurisdiction with respect, fairness, and compassion.*

*We are committed to the prevention of crime and the protection of life and property; the preservation of peace, order, and safety, the enforcement of laws and ordinances; and the safeguarding of constitutional guarantees.*

*With community service as our foundation, we are driven by goals to enhance the quality of life, investigating problems as well as incidents, seeking solutions and fostering a sense of security in the community and individuals. We nurture public trust by holding ourselves to the highest standards of performance and ethics.*

*To fulfill its' mission, the Milford Police Department is dedicated to providing a quality work environment and development of its member's through effective training and leadership.*

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The Milford Police Department was formed to protect and serve the expanding residential and business community of the City of Milford. The Milford Police Department can be characterized as a full service police agency that's committed to excellence and responsive to the community needs. We are a value driven organization that is devoted to our core values and committed to asking ourselves "Am I doing the right thing, at the right time, in the right way, and for the right reason?"

We will seek to understand the community we serve and be responsive to their needs. We are in the business of reassurance, providing a sense of security, and in doing so, maintaining and improving the quality of life for the public in the City of Milford. Improving the quality of life depends upon a long-term strategy for reducing crime and disorder. Because of this, we have included our mission, creed and value statements in our annual report. This is the kind of police service the Milford Police Department intends to be. It is also the desired image we want to continue to portray to our community.



## *Creed*

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*We shall serve the community to the best of our ability. The community is our customer and our reason for being here.*

*We shall maintain an outstanding reputation. It may take days, weeks, months, or years to build a sound reputation. However, it only takes seconds to lose it.*

*We shall always be courteous, polite, and professional when dealing with citizens while performing our duties.*

*We shall always attempt to do more than expected when providing our service.*

*We shall never promise more than we can give. However, we will give all we promise.*

*We shall continually strive for more ways to improve ourselves. We will attempt to improve quality and to provide an efficient, effective, safe, and secure environment for all.*

## Core Values

The Milford Police Department Challenge Coin serves as our badge of honor and constant reminder that our mission is based on the foundation of our core values:



### **INTEGRITY**

*We believe in integrity.* We pledge to maintain the courage to serve without bias, and to adhere to the highest professional ethical standards.

### **PROFESSIONALISM**

*We believe in professionalism.* We pledge to provide quality, efficient, and courteous service through innovative and dedicated teamwork.

### **COOPERATION**

*We believe in cooperation.* We pledge to provide assistance and support by working together in a spirit of trust and mutual respect.

### **COMMITMENT**

*We believe in commitment.* We pledge ourselves to excellence, responsibility, and personal sacrifice.

## *HUMAN RESOURCES*

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- Department Roster
- Organizational Chart
- Volunteer Unit
- Command Staff
- Public Information
- Awards

# DEPARTMENT ROSTER – SWORN MEMBERS



Chief Mills



SGT Mahan      SGT Belcher      SGT Crider      SGT Kibby      SGT Lane



DET Liming      DET Rogers



P.O. Bovenzi      P.O. Bogan      P.O. Heller      P.O. Wilson



PO Kenney      PO Chastain      PO Mell      PO Fatute      PO Clark



PO West      PO Yeary      PO Green      PO Green

## DEPARTMENT ROSTER – NON-SWORN MEMBERS



Patricia Banks  
Police Records Clerk

Kim Sheangshang  
Mayors Court Clerk



Gene Bishop  
Police Volunteer Coordinator



Charles Cline  
Police Chaplain

Daryl Poe  
Police Chaplain

Brian Wikoff  
Police Chaplain

Frank Celenza  
MPD Historian



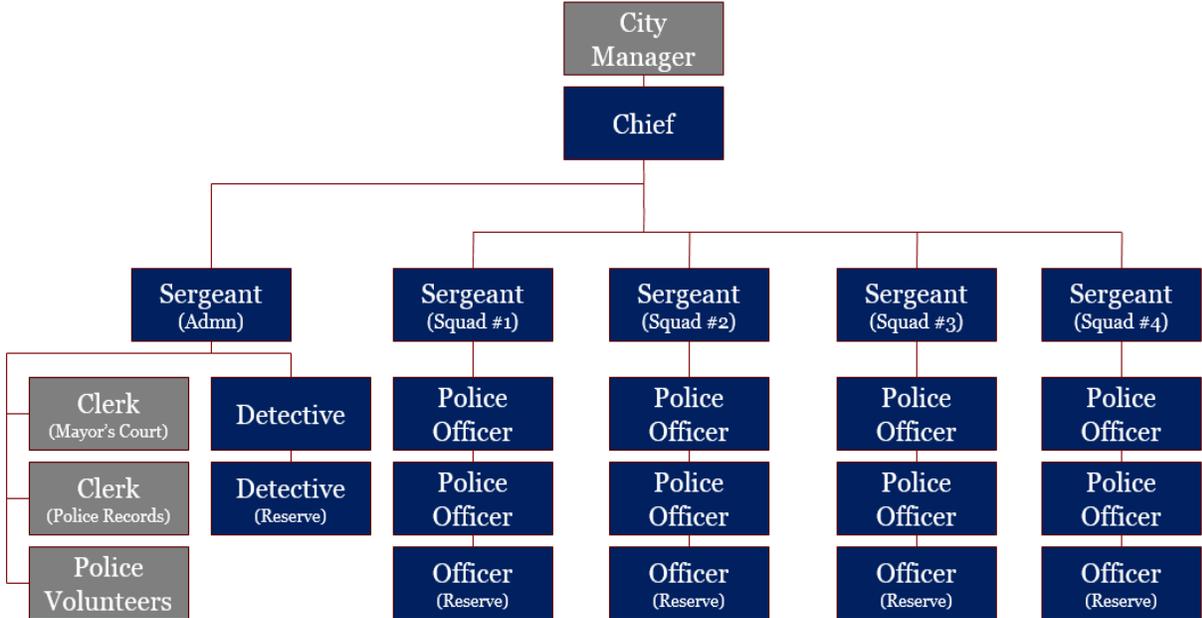
Steve Grieger  
Police Volunteer

Chad Green  
Police Volunteer

Wynn Poe  
Police Volunteer

Ricky Summers  
Police Volunteer

# 2016 Organizational Chart



## Command Staff

Police sergeants are considered command officers and are responsible for the daily operations of the Department's four patrol squads, ensuring 24 hour coverage and availability of officers. The primary role of command officers is the tactical deployment of police personnel who respond to emergency and non-emergency calls for police service as they occur.

Command officers collaborate with the Chief of Police to ensure that Problem Oriented Policing projects are facilitated, Community Oriented Policing issues are addressed, and all field resources are deployed in the most effective manner possible. The role of the command officer is diversified and prioritized according to operational needs. Its function is critical in reducing incidents of civil liability as well as maintaining the trust of the Milford community.



## Chief D. Jamey Mills, C.L.E.E.

Chief Mills is a twenty-two year veteran of the Milford Police Department and served as a patrol officer, accreditation manager, patrol sergeant and detective sergeant prior to being appointed to the position of Chief of Police in 2011. He has received numerous awards including the Clermont County Investigator of the Year and the Larry J Oaks Memorial Award. Chief Mills holds a Bachelor's Degree in Criminal Justice and is a graduate of the Police Executive Leadership College and the Certified Law Enforcement Executive's Course.



**CHIEF OF POLICE** – Chief Mills exercises supervisory control over all personnel. He prescribes the internal organization and duties of each member, ensures compliance with laws, and formulates rules, regulations and general orders governing the operation of the department and the conduct of its personnel. Chief Mills prepares the annual operating and capital improvement budgets, attends City Council meetings, meets with civic and public safety groups, and provides weekly, monthly, and annual reports to the City Manager.



## Administrative Sergeant Sean Mahan

*Administrative Sergeant Sean Mahan is an nineteen year veteran of the Milford Police Department and served as patrol officer, narcotics investigator, and detective prior to being promoted to sergeant in 2011. He is the recipient of the MPD Medal of Valor, Physical Fitness Medal, the HCPA Medal of Honor, the Chief's Commendation Award and the first MPD Silver Bullet Award. Sergeant Mahan holds a Bachelor's Degree in Criminal Justice from the University of Cincinnati and is a graduate of the Supervisor Training Education Program and the Police Executive Leadership College.*



**ADMINISTRATIVE SERGEANT** - Sergeant Mahan serves as the direct supervisor of personnel assigned to the criminal investigation section, the records section and the police volunteer unit. As the administrative sergeant he works closely with the Chief of Police on administrative issues, problem solving and career development, conducts internal investigations, audits and inspections, prepares special event plans and serves as the acting chief of police in the absence of the chief.



## *Sergeant Ron Crider, C.L.E.E.*

*Sergeant Crider is a twenty-eight year veteran of the Milford Police Department and served as a patrol officer and honor guard member prior to being promoted to sergeant in 2003. He is the recipient of a Chief's Commendation and numerous letters of commendation and awards including the HCPA Honor Guard's Dedication and Commitment Award. Sergeant Crider is a graduate of the Police Executive Leadership College and the Certified Law Enforcement Executive's Course.*



**PATROL SERGEANT** – Sergeant Crider is assigned to a patrol squad where he supervises patrol officers in addition to serving as an instructor in the Citizens Police Academy, the school safety plan coordinator and as range master over firearms training.



## Sergeant Keith Belcher

*Sergeant Belcher is a seventeen year veteran of the Milford Police Department and served as a patrol officer, detective and honor guard member prior to being promoted to sergeant in 2011. He is the recipient of the MPD Medal of Valor, and Physical Fitness Medal, holds an Associate's Degree in Criminal Justice from the University of Cincinnati and is a graduate of the Supervisor Training Education Program and the Police Executive Leadership College.*



**PATROL SERGEANT** – Sergeant Belcher is assigned to a patrol squad where he supervises patrol officers in addition to serving as the coordinator and supervisor of the field training program and the honor guard. He's also a member of the Department's training team and maintains certifications as an armorer and as an instructor in firearms and defensive tactics.



## Sergeant Paul Lane

*Sergeant Lane is a seventeen year veteran of the Milford Police Department and served as a patrol officer, acting supervisor, D.A.R.E officer and police detective prior to being promoted to sergeant in 2015. Sergeant Lane is the recipient of the Top Criminal Investigator Award from the Clermont County Citizens Law Enforcement Association, the Crime Stoppers Officer of the Year and the Milford Police Department's Larry J. Oaks Memorial Award. He holds a Bachelor's Degree in Criminal Justice from the University of Cincinnati and is a graduate of the Supervisor Training Education Program and the Police Executive Leadership College.*



**PATROL SERGEANT** – Sergeant Lane is assigned to a patrol squad where he supervises patrol officers in addition to serving as the D.A.R.E. grant administrator and a member of the Crime Scene Unit.

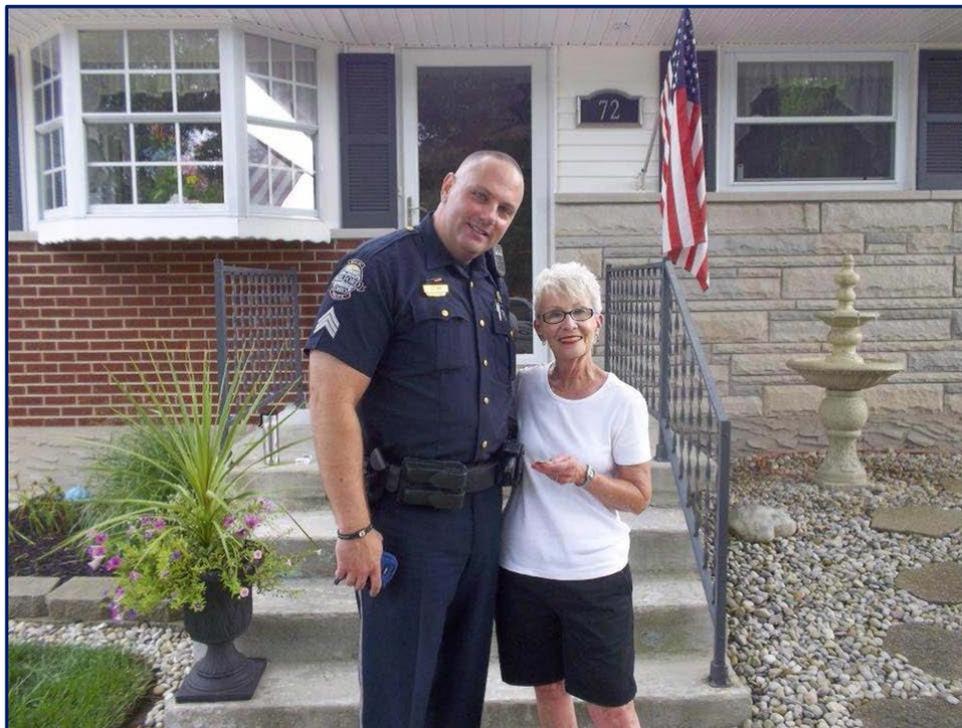


## Sergeant Mark Kibby

*Sergeant Kibby is a six year veteran of the Milford Police Department and served assignments as a patrol officer, acting supervisor, D.A.R.E. officer, Directed Patrol Officer, and as a representative for the collective bargaining unit prior to being promoted to sergeant in 2015. He is the recipient of the MPD Physical Fitness Medal and holds a Bachelor's of Arts Degree from Miami (Ohio) University and is a graduate of the Supervisor Training Education Program the Police Executive Leadership College.*

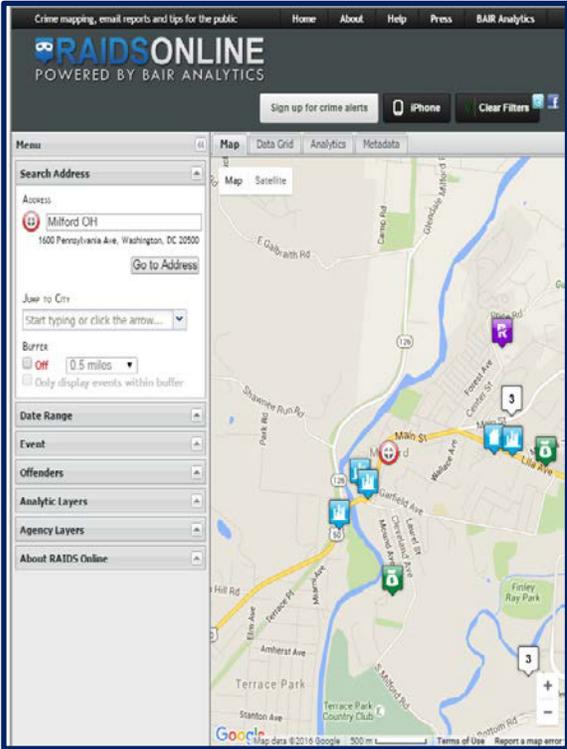


**PATROL SERGEANT** – Sergeant Kibby is assigned to a patrol squad where he supervises patrol officers in addition to serving as the Bicycle and Segway Unit coordinator.



Public Information

In effort to maintain public confidence, police actions and policy objectives are disclosed in a full and open manner. The Department disseminates factual accounts of occurrences to the public through a variety of sources including our quarterly Roll Call Video, Nixle Notifications, Facebook and Raids Online Crime Mapping.



## 2016 Awards



### Larry J. Oaks Memorial Award

Detective Steve Rogers



### Chief's Commendation

Sergeant Sean Mahan  
Officer Danielle Wilson  
Police Volunteer Lori Pegg

### Letters of Recognition

Sergeant Sean Mahan  
Detective Julie Liming  
Officer Adam Yeary  
Officer Terry Chastain  
Officer Russ Kenney

### Clermont County Awards

Detective Julie Liming



### Silver Bullet Award

Officer Kevin Heller

### Perfect Attendance

Sergeant Sean Mahan  
Sergeant Keith Belcher  
Sergeant Paul Lane  
Sergeant Mark Kibby  
Detective Steve Rogers  
Officer Steve Bogan  
Officer Brandon Clark  
Officer Adam Yeary  
Officer Russ Kenney  
Officer Robert West

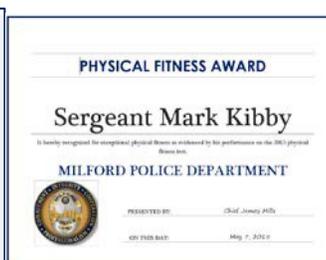
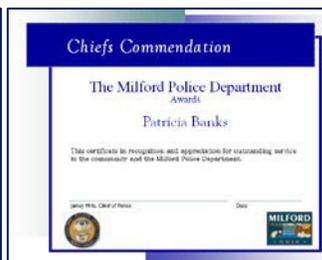


### Physical Fitness Medal

Chief Jamey Mills  
Sergeant Sean Mahan  
Sergeant Keith Belcher  
Sergeant Mark Kibby  
Officer Kris Mell  
Officer Adam Yeary  
Officer Megan Eshman  
Detective Steve Rogers  
Officer Brandon Clark  
Officer Terry Chastain  
Officer Steve Bogan  
Officer Russ Kenney  
Officer Kevin Heller

### Civilian Service Certificate

Melinda Payne  
Jennifer Pride



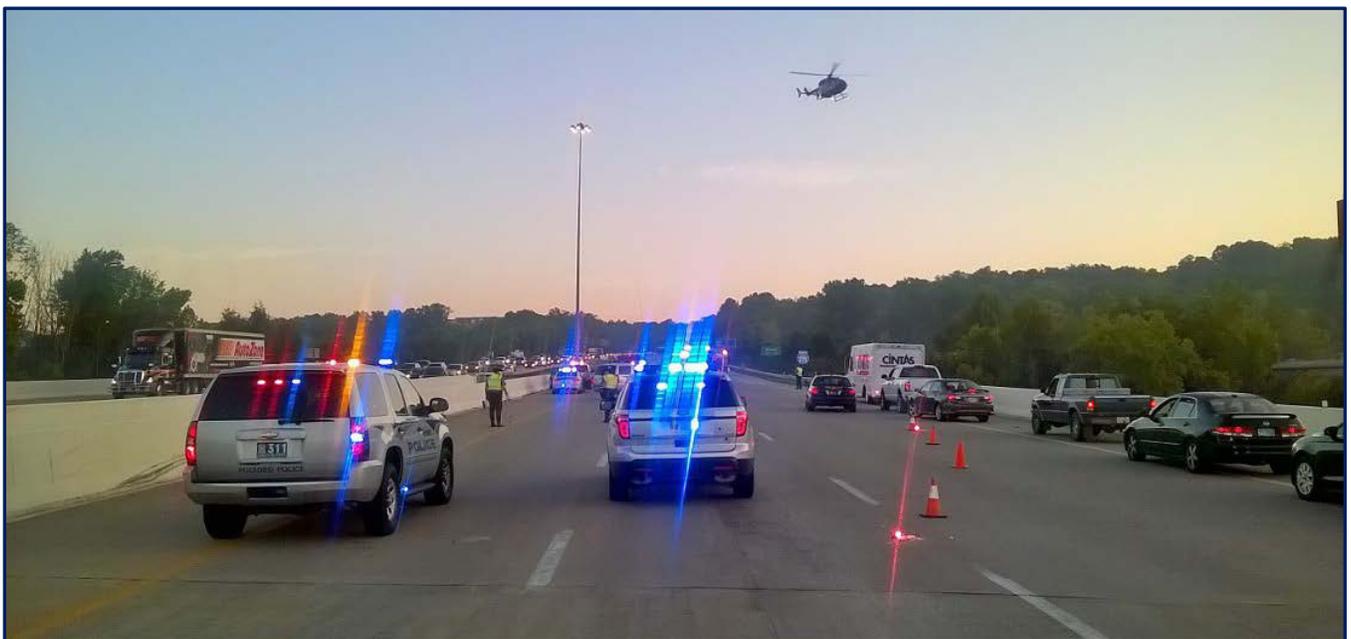
## *Milford Police Divisions & Operations*

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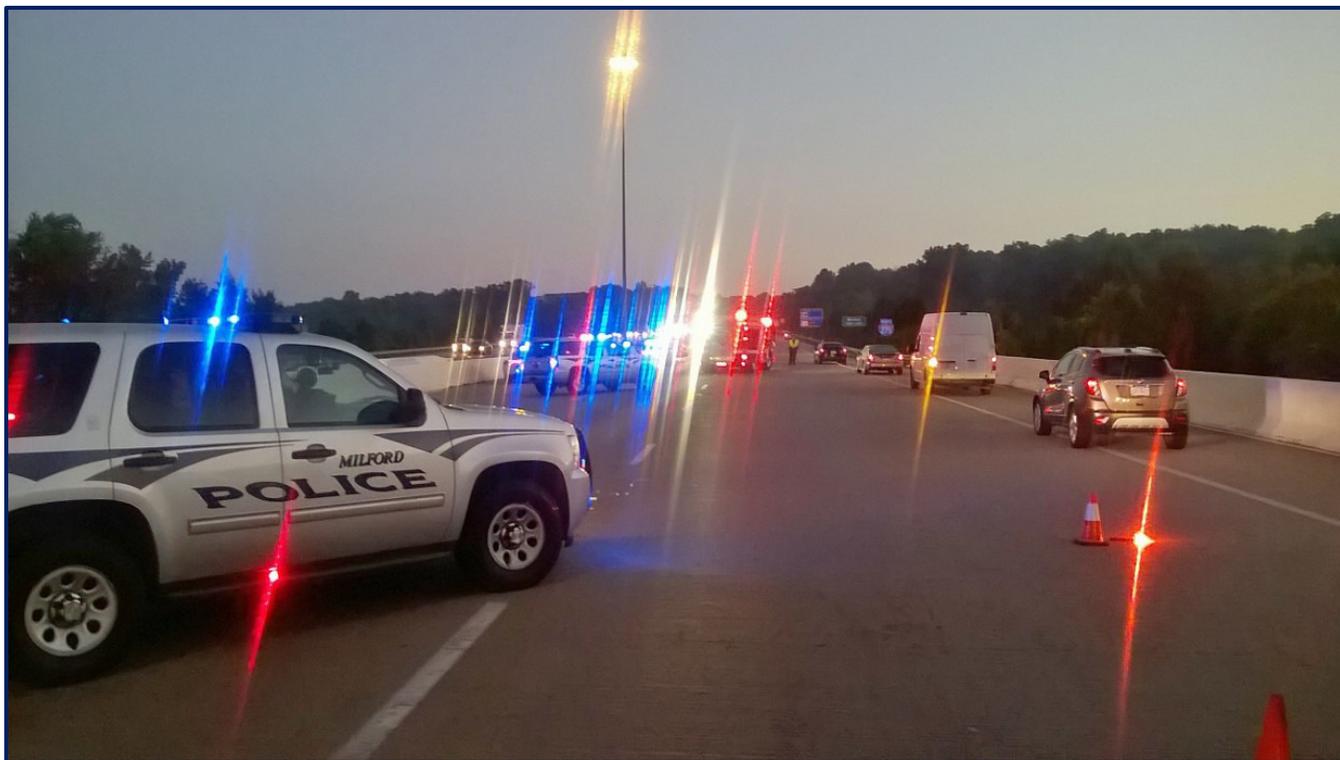
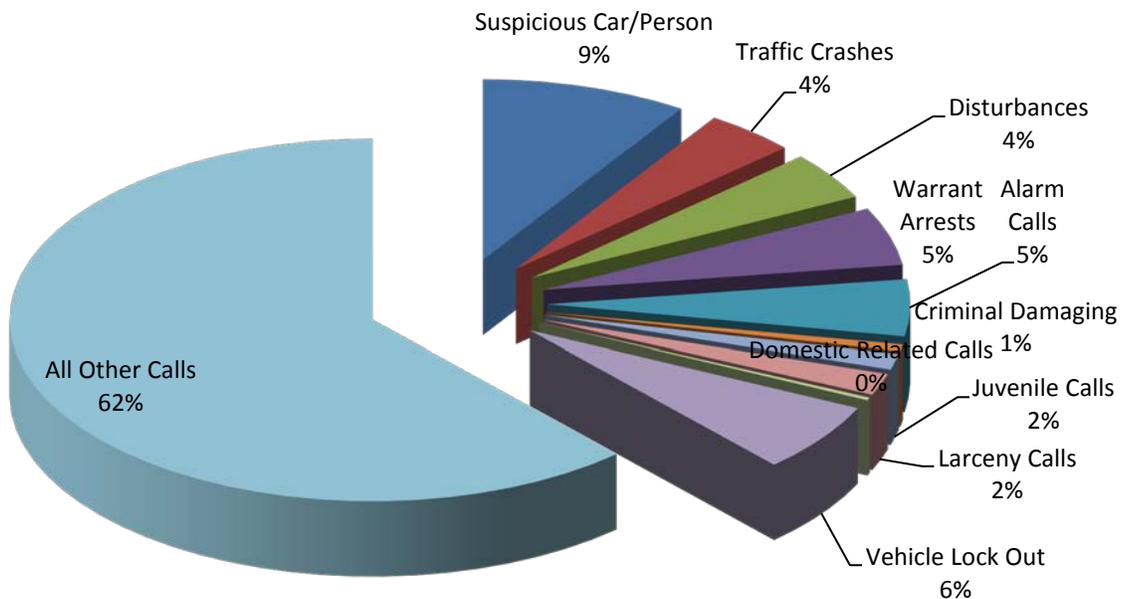
- Patrol  
Division
- Criminal  
Investigations  
Division
- Special  
Operations
- Support  
Services  
Division
- Police  
Volunteer  
Unit

## Patrol Division

The Patrol Division is the largest component of the agency and is commanded by four patrol sergeants who supervise their respective shifts. This division provides basic police services twenty-four hours a day, handling routine service calls, conducting preliminary case investigations and complete investigations of crimes of a misdemeanor nature. Officers patrol in traditional police vehicles, mountain bikes, Segway and on foot.

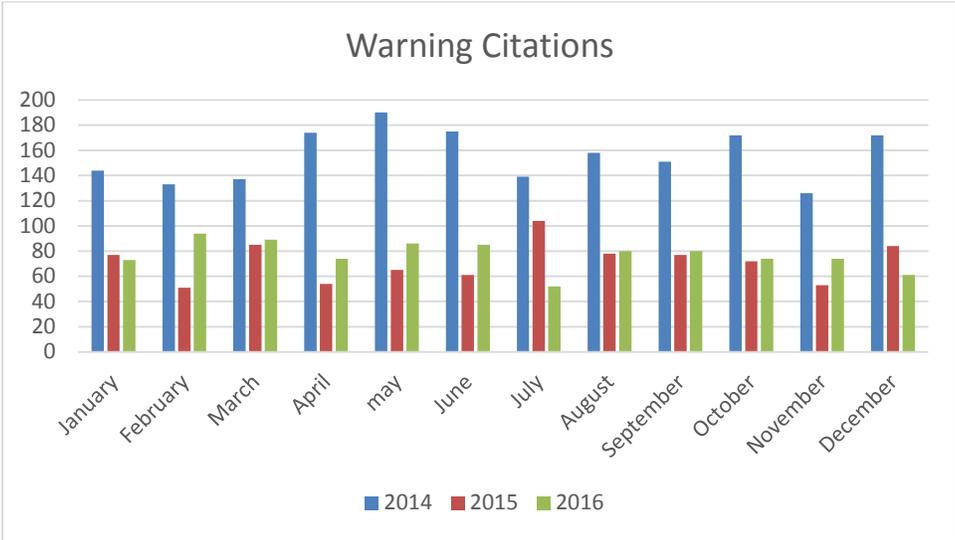
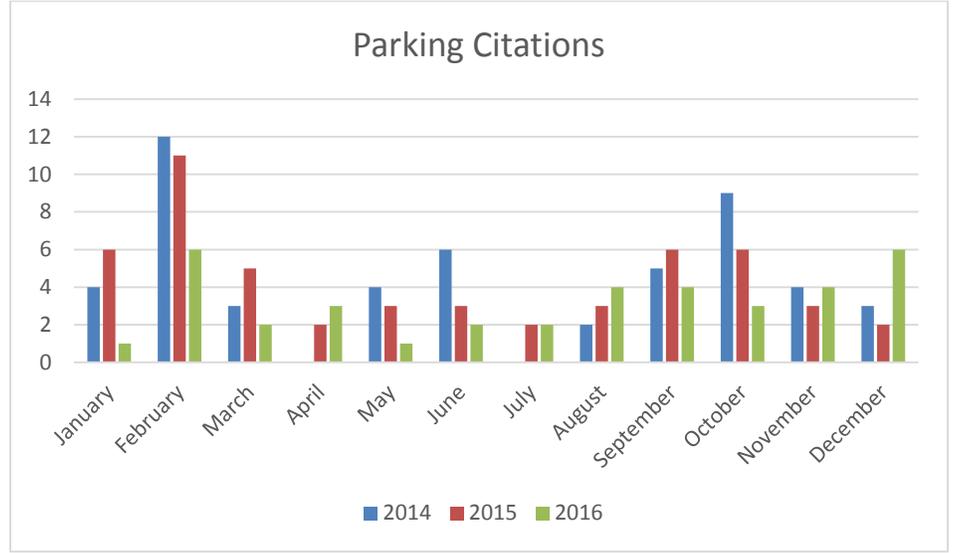
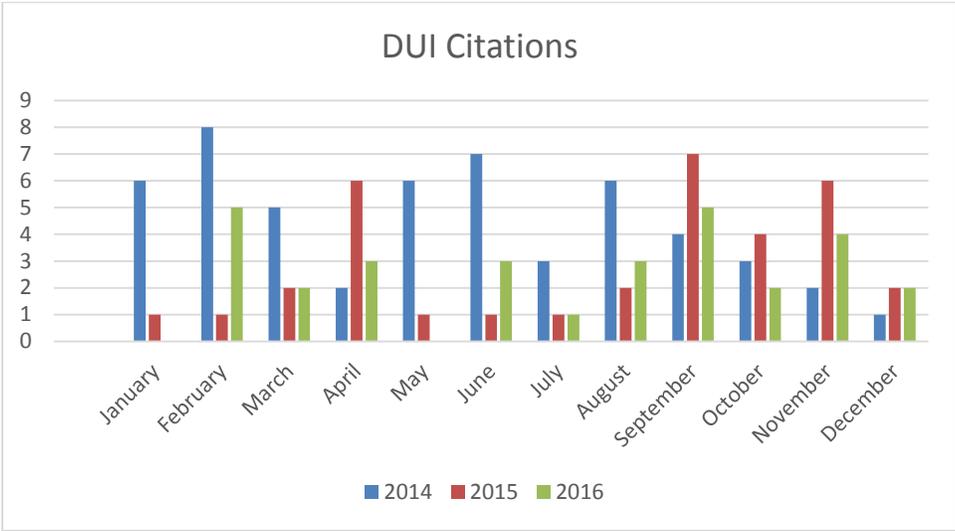


### Calls for Service



OFFENSE/INCIDENT	2013	2014	2015	2016
Alarms	348	487	361	353
Animals	105	131	134	15
Assaults	27	22	17	24
Auto Thefts	7	4	3	4
Breaking and Entering	26	13	16	12
Bomb Threats	0	0	0	1
Burglaries	28	20	16	14
Check the Welfare	117	105	136	186
City	103	101	80	75
Civil	110	110	98	134
Disturbances	188	116	220	299
Domestic	33	24	28	18
Drugs	65	62	48	74
Escort	28	27	70	70
Extra Patrol	7	16	20	14
Family Problems	133	125	137	119
Fires	121	119	137	151
Found Items	73	70	65	80
Fraud/Bad Checks	25	22	39	26
Guns/Weapons	2	3	2	5
Homicide	0	0	0	1

Juvenile Missing	7	5	10	15
Juvenile Problems	66	83	94	82
Life Squad	729	826	1025	1008
Lost Items	17	28	26	22
Message Delivery	14	12	10	11
Missing Person/Adult	4	6	3	19
Non Criminal Incident	626	315	255	313
Open Door/Window	42	46	59	54
Phone Calls/Harassment	18	11	9	9
Criminal Damage	46	28	38	42
Psych Emergency	46	81	43	49
Robbery	4	8	5	6
Sex related	6	9	10	9
Suicide/Attempted	2	4	3	5
Suspicious Car/Person	171	530	636	643
Theft/Fail to Pay	374	311	131	135
Traffic Accidents	302	289	307	285
Traffic Pursuits	4	5	3	0
Trespass	9	8	6	6
Vehicle Lockout	532	466	471	434
Vandalism	11	2	3	6



## *Patrol Division – Bike/Segway Patrol*

There are many benefits to having a police officer on a bike or Segway. Often mentioned are visibility and mobility. The visibility of an officer on a bicycle or Segway cannot be matched. With this visibility also comes an increase in human contact with the community. In fact, it is much like the old "Beat Officers" who used to walk the streets. They knew people by name and had a good feel for the neighborhoods at a personal level. On a bicycle or Segway, an officer is much more approachable than in a car and can help in building new contacts and trust from the citizens. This allows officers to be proactive in fighting crime rather than reactive. Bike and Segway patrol officers can be much more aware of concerns before they turn into problems.

The bicycle and Segway patrols are used at public events such as the annual Frontier Days Parade and Festival, the Longstone Street Festival, the Halloween Edition Amazing Race and other large gatherings. An officer can move quickly through a crowd while on a bike or Segway, and can find short cuts, etc., where a patrol car would have very diminished mobility in the same situation. This same mobility also adds a "stealth" advantage to bike and Segway patrols versus patrol vehicles. An officer on a bike is much smaller, quieter, and can go places that are not easily accessible to patrol vehicles. Also, a person fleeing from an officer generally can't out run an officer on a bike.



# Criminal Investigation Division

The criminal investigation division is staffed with two dedicated detectives who conduct investigations that would unduly strain the resources of the patrol division or cases that require specialized skills. The division also compiles intelligence information on possible criminal behavior and homeland security and is also responsible for providing security at the Milford Mayor's Court. In 2016, Detectives Julie Liming and Steve Rogers worked closely with the Patrol Division to close several high profile cases.



## *Special Operations*

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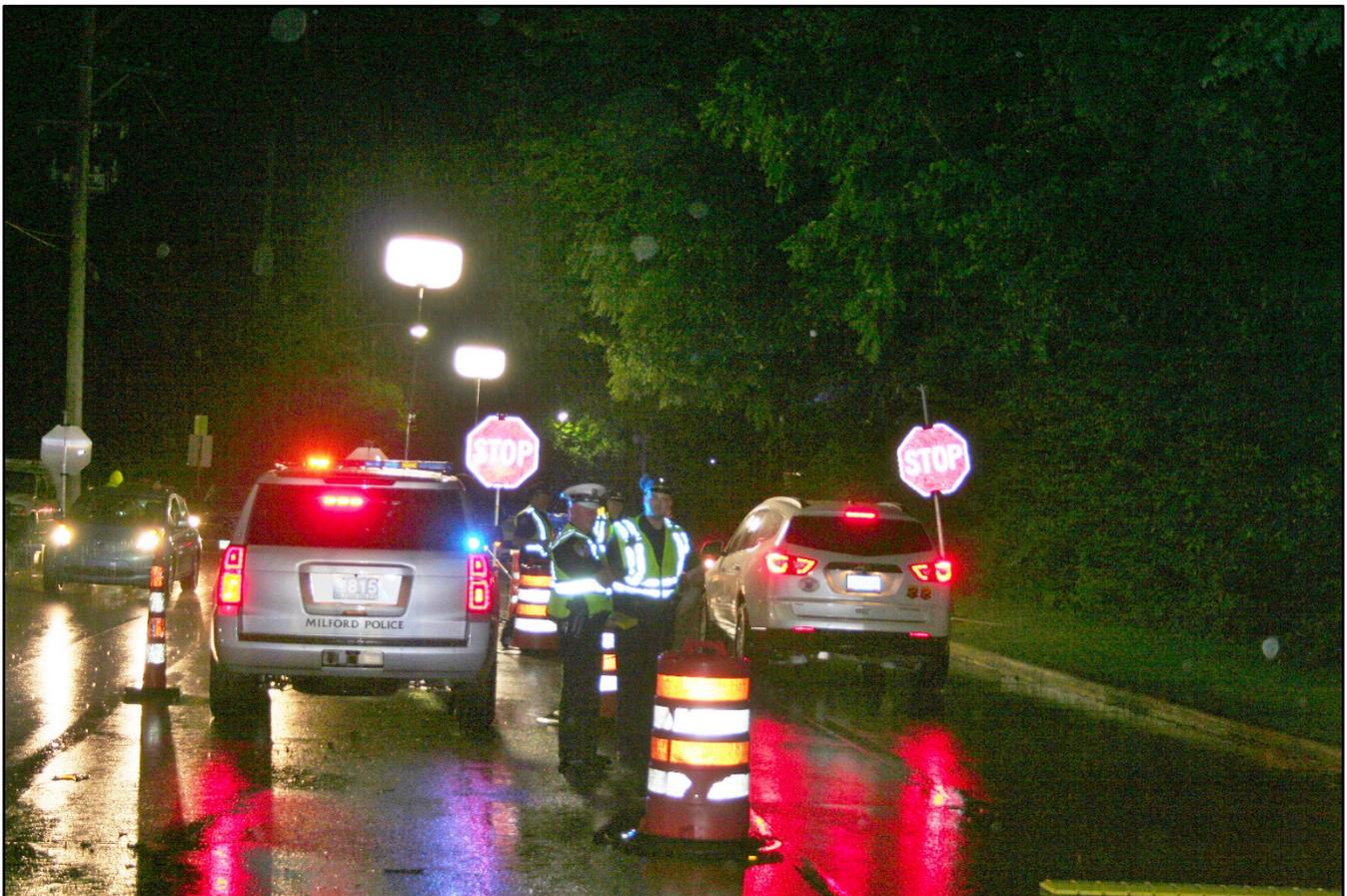
As a small police department, we do not have the staff for many of the divisions commonly found in larger agencies. However, that is not to say that those functions are not carried out. Milford Police personnel are afforded the opportunity to specialize in part time assignments as part of the Department's Career Development Program. The specialized operations of the Milford Police Department include:

- Traffic Enforcement/Education
- Training Officer
- Community Policing
- Crime Scene Unit
- Honor Guard
- Special Response Team
- Project Lifesaver
- D.A.R.E. Officer
- Drug Recognition Expert

## *Special Operations – Traffic Enforcement/Education*

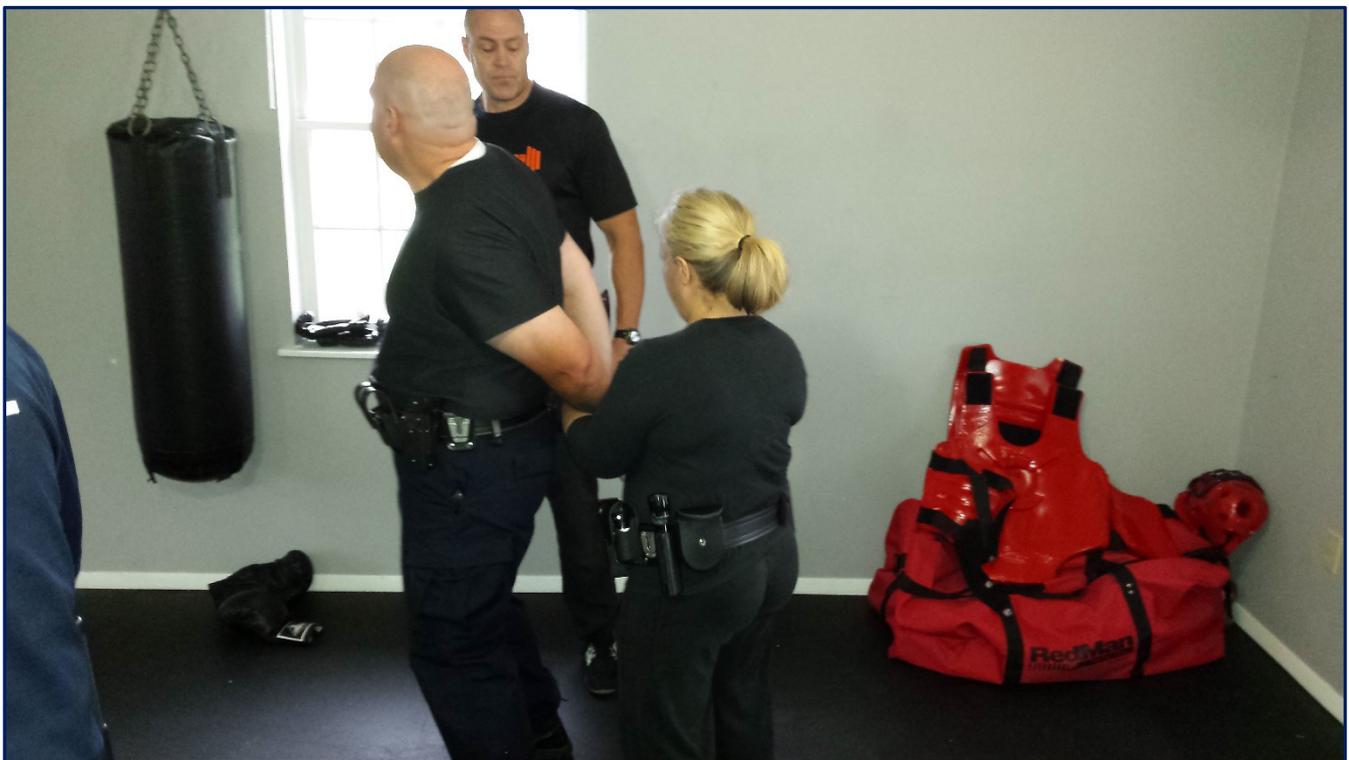
There is a direct relationship between the quality of enforcement and the degree of safety with which citizens use the streets and highways. Enforcement efforts were concentrated against the violations and at the times and places which cause the greatest number of accidents. Conspicuous patrol by officers in marked vehicles is the primary means of accomplishing the objective of promoting good driving behavior. The Milford Police Department continued its commitment to traffic enforcement and education in 2016 and received a Gold Level Award from the OVI Task Force, and:

- Partnered with the Hamilton County OVI Task Force and the Safe Communities to participate in the “Click it or Ticket” and “Drive Sober or Get Pulled Over” campaigns.
- Conducted an OVI Checkpoint on Wooster Pike
- Coordinated a motorcycle safety booth at Quaker Steak & Lube Bike Night
- Conducted Saturation Patrols on grant funds.
- Deployed two Electronic Speed Signs daily



## *Special Operations - Training*

In-service training is conducted by a group of selected officers who are either state certified police instructors or field training officers. This section is responsible for conducting basic in-service training covering topics related to officer safety as well as the basic field training that all newly appointed officers must successfully compete. See the Annual Retraining Report for a list of all in-service trainings conducted.



## *Special Operations – Community Policing*

In 2016, the Milford Police Department continued its commitment to crime prevention through community engagement and remained active in our partnerships with Pattison Elementary, the Coalition for a Drug Free Milford Miami Township, the Clermont County Civil Air Patrol and Community United.



## Special Operations – Crime Scene Unit

The investigation of crime and the prosecution of offenders require that evidence be obtained through the application of scientific methods. The Milford Police Department maintains a team of officers specially trained in forensic techniques of collecting and processing evidence. Members of the Crime Scene Unit respond to scenes where evidence is identified, collected, preserved and transmitted to the laboratory for processing. The Milford Police Laboratory provides investigators with chemicals for developing latent fingerprints, forensic photography equipment, alternate light sources, and a state of the art forensic video workstation used to enhance video evidence.



## *Special Operations – Honor Guard*

The Milford Police Department Honor Guard is a team of specially trained officers that reflect the commitment to excellence, spirit of professionalism and the esprit de corps of all the members of the Milford Police Department. The Honor Guard has been requested to participate in many formal ceremonies and events throughout the community.



## *Special Operations – Special Response Team*

Milford police officers have the opportunity to serve on the Clermont County Sheriff's Special Response Team. The selection process is extensive and requires officers to pass a rigorous physical fitness test, a psychological assessment, an advanced firearms qualification course and an oral interview. The team is deployed to critical, life-threatening incidents within Clermont County. Examples of SRT operations include: Hostage situations or barricaded subjects, tracking fugitives, and high-risk search warrants. The team consists of officers specially trained in police tactics, negotiation, and marksmanship. The SRT also has state of the art weapons and equipment to allow the team to professionally and effectively discharge its duties.



## *Special Operations – Project Lifesaver*

The Milford Police Department has a team of officers who can provide a rapid response to save lives and reduce the potential for serious injury for adults and children who wander due to Alzheimer's, Autism, Down Syndrome, Dementia, and other related cognitive issues.

Through a grant from Project Lifesaver International, officers of the Milford Police Department and Milford Community Fire Department received equipment and training at no cost to the City. The grant provided specialized search and rescue equipment and training for 6 instructors. The training not only covered the use of the specialized equipment but also consisted of lessons on how to communicate with people afflicted with cognitive conditions, all of which are essential to the successful rescue of missing persons who wander or otherwise become lost.

Citizens who enroll in the program wear a small transmitter around the wrist or ankle that emits an individualized tracking signal. If an enrolled client goes missing, the caregiver notifies the Milford Police Department and a trained emergency team will respond to the wanderer's area with tracking equipment. It's our hope that we never have to use the equipment but it provides peace of mind knowing that we're prepared.



## *Special Operations – DARE Officer*

The Milford Police Department is committed to the development and perpetuation of programs designed to prevent juvenile delinquency and provide a positive connection between juveniles and law enforcement. The D.A.R.E./School Liaison Program provides a forum through which students, parents, faculty, and law enforcement officers become acquainted and, as a result, earn a mutual respect. The Milford Police Department is also a member of The Coalition for a Drug Free Milford Miami Township.



## *Special Operations – Drug Recognition Expert*

The Drug Recognition Expert (DRE) program is part of the Milford Police Department's efforts to curb drug-impaired driving within the City of Milford and the surrounding areas. The objective of the program is to provide the patrol division with certified experts who are capable of gathering evidence as necessary to substantiate charges of operating a motor vehicle (OVI) while being under the influence of a drug(s) and/or a combination of both alcohol and drugs in OVI cases. Drug Recognition Experts are certified by the National Highway Traffic Safety Administration (NHTSA) and the International Association of Chiefs of Police (IACP). In 2014, the Department seized a Ford Mustang from a repeat drug impaired driver who was arrested and evaluated by a Drug Recognition Expert. The defendant forfeited the vehicle in his plea agreement in Clermont County Common Pleas Court and the vehicle title was transferred to the City of Milford. Through donations, the vehicle was marked and up-fitted as Community Partnership Vehicle that is used in the D.A.R.E. program and other outreach efforts.



## Special Operations – Citizens Police Academy

The goal of the Citizens Police Academy (CPA) is to provide a snapshot of the day to day operations of the Milford Police Department and to enhance the partnership between the citizens and police officers. During the eleven week academy, students gain an understanding of the department, its responsibilities and role in the community. Many of the graduates serve as police volunteers and assist with special functions and events.



## Support Services Division

The Support Services Division consists of non-sworn personnel responsible for record keeping. The Mayors Court Clerk is responsible for supervising the mayor's court operations, including, security, and maintenance of all computers, software and other automated systems. The Operations Clerk is responsible for department statistics, record keeping and developing and maintaining department policies and procedures in compliance with the Commission on Accreditation for Law Enforcement Agencies (CALEA). The quantitative analyses in this report would not be possible if not for the keen record keeping of the support services division.



Clerk Kim Sheangshang has been with the Milford Police Department for 17 years. She is responsible for all record keeping activities related to the Mayor's Court. Clerk Sheangshang is certified by the Association of Mayors Courts Clerks which recognizes professional Mayor's Courts with high standards in the conduct of court duties.



Clerk Patricia Banks has been with the Milford Police Department for 15 years. Clerk Banks is responsible for maintaining all incident and accident reports and provides data to the FBI for the Uniform Crime Report. Clerk Banks also serves as the accreditation manager and has led the Department through four C.A.L.E.A. assessments.



## 2016 CRIME ANALYSIS

<b>Offenses</b>	<b>2015</b>	<b>2016 Actual</b>	<b>Percent Change</b>
Missing Person	13	19	46.2%
Family Problems	137	119	-13.1%
Robbery	5	6	20.0%
Burglary	16	14	-12.5%
Larceny	237	216	-8.9%
Auto Theft	3	4	33.3%
Assault	17	24	41.2%
Criminal Damaging	38	42	10.5%
Domestic Violence	28	18	-35.7%
Sex Offense	5	6	20.0%
Juvenile Problems	94	82	-12.8%
<b>Total</b>	<b>593</b>	<b>550</b>	<b>2.0%</b>
<b>Part I Crime</b>	<b>2015</b>	<b>2016</b>	
Homicide	0	1	
Rape	5	3	-40.0%
Robbery	5	6	20.0%
Burglary	16	14	-12.5%
Larceny	237	216	-8.9%
Auto Theft	3	4	33.3%
Assault	17	24	41.2%
<b>Total</b>	<b>283</b>	<b>268</b>	<b>-5.3%</b>
<b>Officer Activity</b>	<b>2015</b>	<b>2016</b>	
Arrests	632	710	12.3%
Citations	2751	2885	4.9%
Warnings	861	922	7.1%
DUI	34	30	-11.8%
Field	27	27	0.0%
Accidents	307	285	-7.2%
<b>Total</b>	<b>4612</b>	<b>4859</b>	<b>5.4%</b>
<b>Warrant Service</b>	<b>2015</b>	<b>2015</b>	
	255	362	42.0%

<b>Citations Issued Monthly</b>			
Officers of the Milford Police Department issued a total of 2,885 traffic and criminal citations in 2016. A breakdown of these citations is shown below for the last three years by month.			
<b>Month</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>
January	279	231	260
February	272	194	272
March	282	232	270
April	259	187	271
May	304	236	260
June	219	243	211
July	226	237	210
August	244	227	245
September	187	257	213
October	188	262	250
November	188	253	233
December	158	192	190
<b>Total</b>	<b>2,806</b>	<b>2,751</b>	<b>2,885</b>

## 2016 JUDICIAL-MAYOR'S COURT

The City of Milford Mayor's Court worked under the supervision of Mayor Laurie Howland. The Mayor selects a magistrate to administer both the procedural and punitive functions of the court. The purpose of Mayor's Court is to ensure prompt, fair and impartial hearing of City of Milford municipal ordinances. The budget of the court is prepared by the Chief of Police. The Mayor's Court is staffed by the magistrate, court clerk and the prosecuting city attorney.



## MILFORD MAYOR'S COURT

BEGINNING BONDS	\$ 673.00
TOTAL DISTRIBUTIONS	<u>\$309,844.39</u>
<b>TOTAL</b>	<b>\$310,517.39</b>

### MONIES TO THE CITY OF MILFORD

Fines	\$155,048.12
Costs	\$ 51,035.04
Warrant Fees	\$ 3,620.00
Bond Costs	\$ 30.00
Miscellaneous	\$ 23,844.80
Bond Forfeitures	\$ 245.00
<b>Sub-Total \$</b>	<b>\$233,822.96</b>

### MONIES TO TREASURER OF STATE OF OHIO

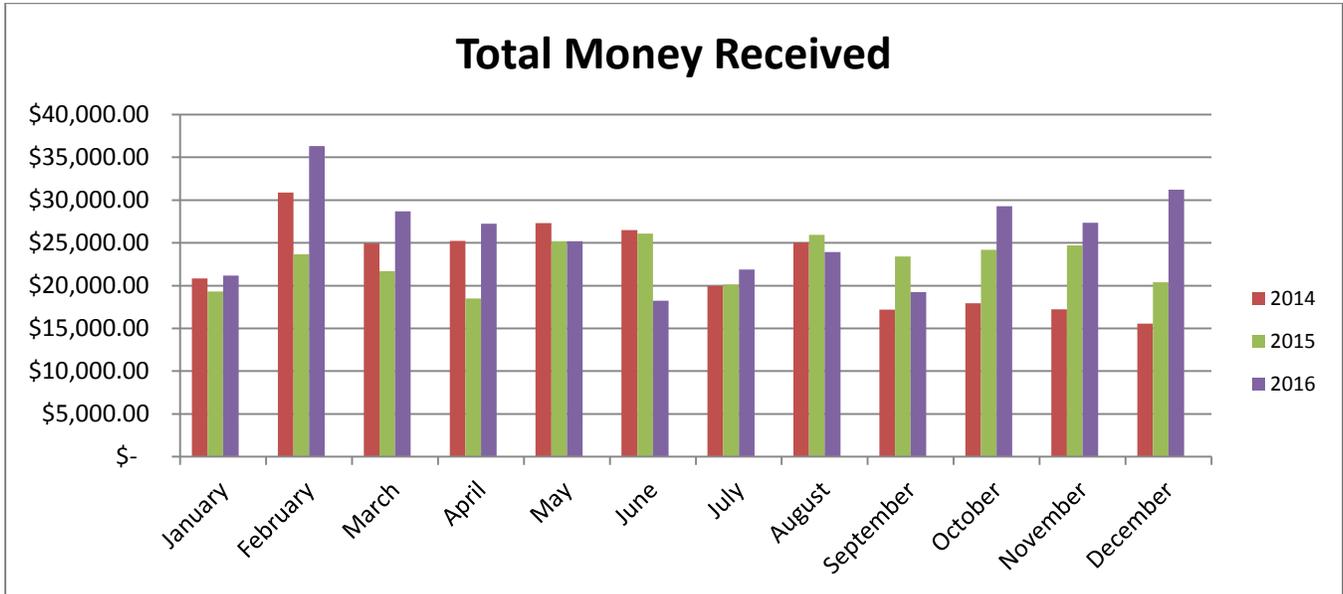
Ohio General Revenue	\$-0-
Victims of Crime	\$16,983.00
Seat Belts	\$ 950.00
Child Restraints	\$ 140.80
Defense Support	\$47,609.00
Driver Alcohol	\$ 2,830.50
Drug Law Enforcement	\$ 6,414.40
Justice Program	\$ 188.70
<b>Sub-Total</b>	<b>\$75,116.40</b>

### OTHER MONIES

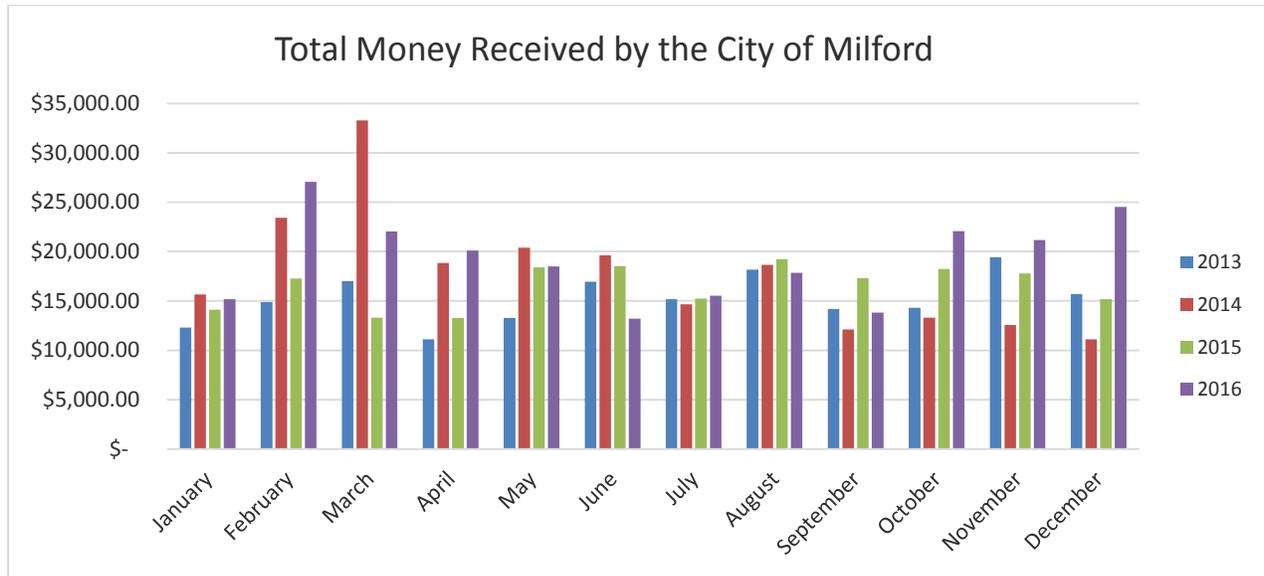
Overpayments	\$ 407.03
Bond Returns	\$ -0-
Outstanding Bonds	\$ 573.00
Bad Check Not Collected	\$ -0-
Restitution	\$ 498.00
OVI Fund	\$ 100.00
<b>Sub-Total</b>	<b>\$ 1,578.03</b>

<b>TOTAL DISTRIBUTIONS</b>	<b>\$310,517.39</b>
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## Total Money Received



	2014	2015	2016
January	\$ 20,839.00	\$ 19,294.00	\$ 21,191.03
February	\$ 30,884.00	\$ 23,670.10	\$ 36,316.60
March	\$ 24,933.00	\$ 21,697.81	\$ 28,701.21
April	\$ 25,227.00	\$ 18,482.90	\$ 27,244.65
May	\$ 27,316.00	\$ 25,183.57	\$ 25,196.40
June	\$ 26,478.17	\$ 26,068.00	\$ 18,229.00
July	\$ 19,933.00	\$ 20,118.00	\$ 21,883.00
August	\$ 25,052.00	\$ 25,936.00	\$ 23,931.50
September	\$ 17,203.00	\$ 23,402.00	\$ 19,243.00
October	\$ 17,937.00	\$ 24,192.49	\$ 29,290.00
November	\$ 17,220.00	\$ 24,704.50	\$ 27,366.50
December	\$ 15,541.18	\$ 20,383.00	\$ 31,231.50
	\$ 268,563.35	\$ 273,132.37	\$ 309,824.39



	2013	2014	2015	2016
January	\$ 12,293.00	\$ 15,673.00	\$ 14,117.40	\$ 15,167.43
February	\$ 14,870.24	\$ 23,431.00	\$ 17,270.40	\$ 27,075.53
March	\$ 17,020.00	\$ 33,276.00	\$ 13,296.50	\$ 22,042.18
April	\$ 11,123.00	\$ 18,853.46	\$ 13,259.50	\$ 20,113.88
May	\$ 13,262.00	\$ 20,403.00	\$ 18,410.80	\$ 18,504.33
June	\$ 16,945.43	\$ 19,617.17	\$ 18,536.00	\$ 13,198.04
July	\$ 15,180.31	\$ 14,645.00	\$ 15,248.00	\$ 15,541.61
August	\$ 18,180.38	\$ 18,668.00	\$ 19,242.00	\$ 17,858.41
September	\$ 14,160.57	\$ 12,107.00	\$ 17,297.91	\$ 13,835.73
October	\$ 14,319.31	\$ 13,303.49	\$ 18,247.49	\$ 22,072.47
November	\$ 19,443.00	\$ 12,562.00	\$ 17,769.50	\$ 21,164.58
December	\$ 15,687.00	\$ 11,128.00	\$ 15,177.00	\$ 24,503.24
	\$ 182,484.24	\$213,667.12	\$ 197,872.50	\$ 231,077.43

*Total Money sent to the State of Ohio*

	2013	2014	2015	2016
<b>January</b>	\$3,238.00	\$4,732.50	\$4,851.00	\$5,362.50
<b>February</b>	\$4,481.50	\$6,909.00	\$5,638.70	\$8,657.00
<b>March</b>	\$5,314.50	\$8,257.00	\$5,617.00	\$6,383.50
<b>April</b>	\$3,819.93	\$3,819.93	\$4,694.90	\$6,736.90
<b>May</b>	\$4,310.00	\$6,109.00	\$6,114.80	\$6,287.50
<b>June</b>	\$6,066.07	\$6,683.50	\$6,806.00	\$4,392.50
<b>July</b>	\$5,983.00	\$6,657.50	\$5,405.91	\$5,490.00
<b>August</b>	\$6,206.00	\$5,870.00	\$6,393.50	\$5,652.50
<b>September</b>	\$4,672.00	\$4,614.99	\$5,890.59	\$4,945.00
<b>October</b>	\$5,137.50	\$4,499.50	\$5,697.50	\$6,555.00
<b>November</b>	\$7,037.50	\$4,484.00	\$6,375.00	\$5,622.50
<b>December</b>	\$5,532.50	\$3,872.50	\$4,968.00	\$6,231.00
<b>Totals</b>	\$61,798.50	\$66,509.43	\$68,452.90	\$72,315.90

**Seat Belt Violation (Ordinance 337.27 and 337.27.2)**

Month	2013	2014	2015	2016
January	\$ 95.00	\$ 120.00	\$ 110.00	\$ 60.00
February	\$ 155.00	\$ 30.00	\$ 210.00	\$ 60.00
March	\$ 195.00	\$ 120.00	\$ 105.00	\$ 60.00
April	\$ 150.00	\$ 120.00	\$ 225.00	\$ 60.00
May	\$ 240.00	\$ 120.00	\$ 225.00	\$ 80.00
June	\$ 335.00	\$ 400.00	\$ -	\$ 280.00
July	\$ 300.00	\$ 190.00	\$ 135.00	\$ 30.00
August	\$ 210.00	\$ 120.00	\$ 135.00	\$ 80.00
September	\$ 190.00	\$ 120.00	\$ 200.00	\$ 185.00
October	\$ 110.00	\$ 45.00	\$ 80.00	\$ 20.00
November	\$ 60.00	\$ 115.00	\$ -	\$ 50.00
December	\$ 145.00	\$ 30.00	\$ 180.00	\$ 30.00
<b>Totals</b>	<b>\$ 2,185.00</b>	<b>\$ 1,530.00</b>	<b>\$ 1,605.00</b>	<b>\$ 995.00</b>

## 2016 Mayor's Court Statistics

<b>Cases Heard:</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>
Traffic	1,730	1,987	2,089	2,091
Misdemeanors	103	31	27	20
Minor Misdemeanors	67	79	61	56
Misdemeanor Contempt	293	239	113	145
<b>Totals</b>	<b>2,571</b>	<b>2,437</b>	<b>2,290</b>	<b>2,312</b>

### Fines Levied on Cases Heard:

	<u>Fines Levied</u>	<u>Fines Collected</u>	<u>Fines Outstanding</u>
<b>Totals</b>	<b>\$ 174,978.00</b>	<b>\$ 155,048.12</b>	<b>\$ 19,929.88</b>

### Other Case Activity:

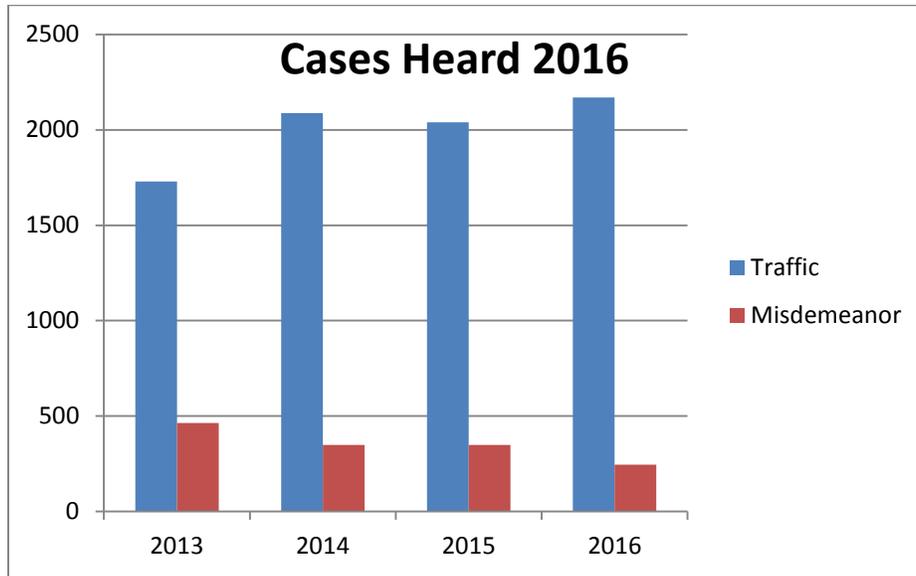
Cases Transferred To Clermont County (Jury Demand or Appeal).....	3
Cases Dismissed or Acquitted .....	199
Jail Time Given by Days .....	0
Community Work Given by Days (at \$30.00 per day).....	0

### Warrants, Summons, or Private Complaints out of Mayor's Court:

	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
Warrants Issued	351	296	140	167
Summons	0	0	0	0
Private Complaints	0	0	0	0
<b>Totals</b>	<b>351</b>	<b>296</b>	<b>140</b>	<b>167</b>

### Arrests Made from Warrants Issued in Mayor's Court, Cases Dismissed on Warrants, Subjects Entered Into TTY\*\* from Warrants, and Cases Purged (Warrants and Summons):

	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
Arrests Made	225	159	87	97
Cases Dismissed	39	56	12	14
Subjects Entered into TTY	81	79	41	53
Not Served Yet	6	2	0	3
<b>Totals</b>	<b>351</b>	<b>296</b>	<b>140</b>	<b>167</b>



Ticket Offense	2014	2015	2016
Abandoned Vehicle	0	0	0
Assured Clear Distance/Failure to Yield	88	100	89
Bike/Sled/Attended Vehicle	0	0	0
Brake Equipment	0	1	0
Bumper Requirement	0	0	0
Child Restraint	3	3	2
Display/Expired/No License Plates	165	198	211
Disregard of Safety	0	0	0
Drag Racing	0	0	0
Driving on a Closed Roadway/Sidewalk	1	8	1
Driving over a hose	0	0	0
DUI/OVI	8	27	4
DUS/Court and FRA	63	144	56

Expired/Display/No Operators License	92	48	97
Fleeing/Eluding Police Officers Signal	1	0	0
Following too Close	3	0	0
Headlight/Failure to Dim	13	4	25
Lanes of Travel/Marked Lanes/Left of Center	30	32	31
Lending Vehicle/Unlicensed Operator	0	0	5
Muffler/Defective or Loud Exhaust	0	0	1
No Air Breather	0	0	0
No Helmet/Rules governing Motorcycle	1	2	7
No Thru Trucks	0	0	0
No Turn/Left Turn/U Turn	7	5	5
Obstructing Passage of Vehicles	0	0	0
One Way Street	0	0	0
Open door into Traffic	0	0	0
Overweight Vehicle	0	0	0
Parking Fire Lane/Handicap	5	8	4
Parking Prohibited/Wrong Way/Overtime	50	41	32
Permitting/Unlicensed Operator/Minor	0	0	0
Rear view Mirror	0	0	0
Reasonable Control/Fail to Control	16	22	19
Reckless Operation/Also Private Property	12	4	2
Rules Governing Passing	0	0	0
School Bus Regulations	0	0	2
Seat Belt Violations/Driver/Passenger	60	55	34
Second Reckless Operation	21	5	10
Short Cutting/Private Property	0	0	0

Speed	1232	1266	1403
Starting/Backing	10	5	12
Stopping After Accident/Leaving the Scene	2	8	6
Stopping/Standing	1	0	0
Tail Lights/License Plate Light	4	2	7
Tinted Windows	0	0	0
Towing Vehicle	0	0	0
Traffic Control Device/Stop Sign/Red Light	181	187	140
Turn Signals	3	4	3
Unauthorized Plates/Fictitious Plates	2	5	9
Unauthorized Use of a Motor Vehicle/Driver	0	5	0
Unnecessary Noise/Tires	0	5	1
Unsafe Vehicle	3	0	1
Unsecured Load/Failure to Tarp	2	0	0
Vehicle Left Unattended	1	1	2
Vehicular Homicide	0	0	0
Windshield Obstruction	0	0	0
Wrongful Entrustment	1	1	2
Warnings Issued	1871	1330	922

## *Police Volunteer Unit*

The Milford Police Department is proud to partner with members of the community who have applied to serve as police volunteers. The volunteer program is a win-win for the Department. Volunteers serve as a force multiplier while providing a diverse work group with a variety of resources that we could not otherwise provide.



## *Administrative Reviews & Analysis'*

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- Retraining Summary
- Traffic Accident Review
- Vehicle Maintenance Report
- Accomplishments
- Use of Force Analysis
- Pursuit Analysis
- Grievance Analysis
- Internal Affairs Summary
- Biased Based Policing Review
- Early Warning System Review
- Special Assignment Review
- Goals & Objectives

## *2016 Retraining Summary*

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During the year members of the Milford Police Department received in-service and advanced training. Some training courses were mandatory for all members of the Department, while other trainings were assignment specific. Many officers received advanced training for career development that is reflected in their training file but not in this retraining summary.

### LEGAL UPDATE TRAINING

Officers receive ongoing legal update training from the Clermont County Prosecutor's Office and the Ohio Attorney General's Office.

### IN-SERVICE TRAINING

In addition to the on-line courses available through the Ohio Peace Officers Training Commission, the Milford Police Department maintains certified instructors who have teaching certificates from the State of Ohio. In-service instructors work with the training committee to provide professional training for agency members. During 2016, all sworn members received the following training:

1. Human Trafficking I & II
2. Procedural Justice and Police Legitimacy
3. Constitutional Use of Force
4. Disability Training for First Responders

### COMMAND OFFICER TRAINING

All command officers are graduates of leadership courses offered by the Ohio Association of Chiefs of Police. They receive advanced ICS training and are required to complete an annual in-service training conducted by the Chief of Police. Additionally, command officers are required to complete reading assignments throughout the year.

### POLICY REVIEWS

The Milford Police Department has a formal written directive system that provides employees with a clear understanding of constraints and expectations relating to the performance of their duties. These directives are periodically modified and reviewed.

### RECERTIFICATION

Certain members of the Department are required to recertify in areas of specialization. This year, the following positions were recertified.

1. All operators of the Breath Alcohol Content (B.A.C.) Datamaster and Intoxilyzer were recertified by Department of State.
2. All operators the Law Enforcement Automated Driving Status (L.E.A.D.S.) database were recertified.
3. All sworn officers were recertified on the authorized lethal and less-lethal weapons.
4. Detective Liming was recertified as a Computer Voice Stress Analysis (C.V.S.A) Examiner.

## 2016 Traffic Accident Review

The 2016 Traffic Accident Review was conducted by comparing the number of traffic crashes from the year 2015. The purpose of the review is to identify potential traffic hazards by locating significant increases in the traffic crashes in certain locations. The data for the review comes from the ALERTS records management software and the 2015 Traffic Accident Review.

### COMPARISON

In 2016, Milford Police investigated two hundred and eighty five (285) auto accidents which was a 7% decrease from the 307 accidents in 2015.

### PRIVATE PROPERTY ACCIDENTS

Eighty (80) of the crashes occurred on private property accounting for 28% of our total reports. Private property accidents are handled by a simple crash report and are not submitted to the State. The report is taken for insurance purposes with each party involved reporting the accident to their respective insurance company to repair damages.

### ROADWAY AND OTHER ENFORCEABLE ACCIDENTS

Subtracting the simple private property crashes, we are left with two hundred and five (205) accidents that occurred on the roadway or were enforceable private property crashes. The following statistics and percentages are tallied from those crashes.

### INJURY RELATED TO CRASHES

There were a total of eleven (11) reported injury accidents (including two fatal injuries) in 2016 which was a 27% decrease from 2015. Of the eleven crashes, six can be directly related to speed with one of the drivers not wearing their seatbelt.

### ALCOHOL RELATED CRASHES

Ten (10) of the crashes investigated were alcohol related accounting for 3.5% of all crashes, this is a 25% decrease from 2015.

### MILFORD PARKWAY, CHAMBER DRIVE AND RIVER'S EDGE DRIVE

There were forty four (44) total crashes along these roadways accounting for 15.4% of all crashes, this number includes three (3) injury, seven (7) hit/skip and one (1) alcohol related accidents.

### LILA AVE / US 50

This section of roadway had a total of forty two (42) crashes accounting for 14.7% of all crashes including three (3) injury (including 1 fatal), one (1) hit/skip and two (2) alcohol related accidents. A 2015 spike in accidents in this area resulted being identified as a problem that we addressed with increased patrols and speed signage. The result was a 9% decrease in accidents.

### MAIN STREET / SR 28

Forty nine (49) accidents occurred along this stretch of roadway accounting for two (2) injury crashes and seven (7) hit/skips.

### MOST COMMON CAUSES FOR ROADWAY ACCIDENTS

Assured Clear Distance Ahead	33%
Failure to Yield	12%
Marked Lanes of Travel	13%
Failure to Control	11%
Improper Backing	6%

### CONCLUSION

2016 saw significant decreases in accidents across the board, most notably, injury and alcohol related crashes. High visibility patrol and additional manpower may have attributed to this reduction.

#### Education

- The Bike Night Safety Booth at Quaker Steak and Lube was staffed by volunteers throughout the summer months.
- Flashing speed signs were deployed throughout the year at problem locations.
- We partnered with the Ohio Department of Public Safety on their annual “Click it or Ticket” and “Driver Sober or Get Pulled Over” campaigns.
- Officers made over 3,807 driver contacts resulting in a written warning 24% of the time. This does not take into account the number of verbal warnings that have not been tallied.

#### Engineering

- Throughout the year, officers reported any potential traffic hazards to the City Engineer.
- The Chief of Police was involved in the planning of all roadway construction projects.

#### Enforcement

- The enforcement efforts were focused in two primary areas in 2016; impaired driving and speeding. Officers issued 1,456 speeding citation and arrested 30 individuals for OVI.
- Our annual OVI checkpoint was conducted in July but did not result in any arrests for OVI.

## 2016 Fleet Maintenance Report

<i>Car #</i>	<i>Year/Make</i>	<i>Begin Miles</i>	<i>End Miles</i>	<i>Miles Driven</i>
108	08 Dodge Charger Detective	85,650	92,299	6,649
213	13 Taurus Police Chief	30,347	40,552	10,205
311	11 Chevy Tahoe Patrol SUV	72,697	88,222	15,525
415	15 Chevy Tahoe Patrol SUV	1,207	26,402	25,195
513	13 Chevy Tahoe Patrol SUV	46,970	64,531	17,561
608	08 Dodge Charger Patrol	120,589	126,621	6,032
711	11 Chevy Tahoe Patrol SUV	73,733	89,350	15,617
815	15 Chevy Tahoe Patrol SUV	9,751	23,390	13,639
912	12 Chevy Tahoe Patrol	43,120	53,262	10,142
905	05 Crown Vic School/ Court	85,596	86,264	668
15	13 Interceptor SUV Detective	39,727	58,690	18,963
1016	16 Chevy Tahoe Patrol SUV	5	2,659	2,654
1116	16 Chevy Lumina Admin Sergeant	5	8,067	8,062
<b>Total miles driven for the 2016 year</b>				<b>150,912</b>

### Yearly Total Repair Cost

2014	\$26,924.80
2015	\$24,533.33
2016	\$26,937.18

## 2016 Accomplishments

Annually, the Milford Police Department establishes goals and objectives for the upcoming year and evaluates the progress made toward attaining the previous year's goals. This report summarizes our effectiveness in reaching our 2016 goals.

### ADMINISTRATION

**Goal:** Reinstate the Milford Police Community Partnership.

**Attained:** A new board of directors was elected and received 501C3 non-profit status from the Internal Revenue Service. The Partnership provides funds for many of the outreach projects and other unfunded functions of the Police Department.

**Goal:** Obtain Law Enforcement Agency Certification by the Ohio Collaborative.

**Attained:** The Milford Police Department was one of the first agencies in Ohio to receive certification.

### PATROL OPERATIONS

**Goal:** Reduce the number of accidents on Lila Ave/Hwy 50.

**Attained:** There was a 9% decrease in auto accidents along this stretch of roadway.

**Goal:** Reduce the number of OVI related crashes.

**Attained:** Alcohol related crashes decreased by 25% in 2016 over 2015.

### CRIMINAL INVESTIGATIONS

**Goal:** Improve case clearance percentages.

**Attained:** The case clearance rate for 2016 improved by 41%.

**Goal:** Increase communication between investigation and road patrol.

**Attained:** Detectives attended 90 roll calls in 2016

### COMMUNUCATIONS, RECORDS & MAYOR'S COURT

**Goal:** Improve access and increase efficiency of daily activity logs and training certificates

**Attained:** Daily activity logs were scanned and attached to the server.

**Goal:** Improve access and increase efficiency of general orders and accreditation files.

**Attained:** The document management software Power DMS was purchased and implemented.

### TRAINING

**Goal:** Obtain Continuing Professional Training (CPT) certification for our annual Use of Force in-Service training from the Ohio Peace Officer Training Council.

**Attained:** Lesson plans were developed and submitted to the Ohio Attorney General's Office and approved for Continuing Professional Training hours.

## 2016 Use of Force Analysis

Milford police officers acting within the scope of their employment will use only the force reasonable to accomplish lawful objectives. Milford police officers may use deadly force only when the officer reasonably believes that action is in defense of human life, including the officer's own life, or in defense of any person in imminent danger of serious physical injury. By policy, an administrative review is conducted on each use of force by a command officer and submitted to the Chief of Police with his/her findings and officers receive annual training on use of force directives. In 2016, all command officers received in-service training on investigating use of force incidents.

In 2016, there were seventeen (17) Use of Force Reports submitted, however nine (9) of the incidents involved only a control hold or display of weapon. The remaining eight (8) uses of force involved the use of a weaponless tactic (takedown) on seven (7) occasions, and a Taser deployment on one (1) occasion. There were no uses of chemical aerosol or baton.

TYPE OF FORCE	NUMBER OF TIMES USED
Use of Physical Force	7
Chemical Aerosol	0
Baton	0
Taser	1

### INJURIES

Any time a lethal or less-lethal weapon is used against an assailant or to effect an arrest, the person against which the weapon was used is checked for injuries by an EMT or medic and/or transported to a medical facility to be checked or treated. The only injuries in 2016 were minor abrasions sustained by a resistant suspect on two occasions. Both of the suspects were subsequently checked by medical personnel and booked into the Clermont County Jail. There were six occasions of officers sustaining minor injuries but none that resulted in missed work.

### ACTIVITIES, POLICIES & PRACTICES

All sworn officers are trained and tested on the use of force directives annually. The 2016 Use of Force in-service training included the use of de-escalation tactics and a one hour block on constitutional applications of force. Additionally, use of force directives are included in every weapons qualification course throughout the year. All uses of physical force in 2016 were closely examined by command officers and found to be in compliance.

### ANALYSIS

The total uses of force in 2016 represents a three year high, therefore a significant and in-depth review and analysis was conducted. The following data was extracted from the 2016 Use of Force records:

- There were no complaints filed as a result of a use of force.
- 23% of use of force incidents involved a psychiatric emergency
- There was a 12% increase in psychiatric emergencies over last year.
- 12% of use of force incidents involved a drug overdose
- There was a 58% increase in drug overdose incidents over last year.
- Criminal arrests were up 11% over 2015.
- 88% of the suspects were actively resisting, as opposed to passive resistance.
- 29% of the use of force incidents involved an assault on a police officer.
- 94% of use of force incidents involved Caucasian suspects.
- 81% of use of force incidents involved male suspects.
- 70% of use of force incidents involved suspects under the age of 25.
- 47% of use of force incidents involved intoxicated suspects.
- 70% of use of force incidents occurred on night shift (6:00 PM – 6:00 AM).
- 18% of use of force incidents involved a foot pursuit.
- No single officer had disproportionate uses of actual force.

In 2016, sworn officers arrested seven hundred and ten (710) people (159 custodial arrests and 551 criminal summonses) and issued 2,885 traffic citations. The aforementioned eight (8) uses of force on arrested or detained people indicate that 99.9% of the time officers of the Milford Police Department accomplish their mission without any use of force. This level of force is within the FBI parameters of use of force involving 1% of all arrested or detained persons. There is no consistent variable in terms of officer involved, suspect, location or race that would indicate an identifiable trend or causative factors for concern.

## 2016 Vehicle Pursuit Review & Analysis

### POLICIES & REPORTING PROCEDURE

Milford police officers may initiate an emergency vehicle pursuit whenever a law violator clearly exhibits the intention of avoiding arrest by using a vehicle to flee and elude an officer. However, a justified pursuit occurs only when the necessity of apprehension outweighs the level of danger created by the pursuit. An administrative review is completed by a command officer as soon as possible after each pursuit. The purpose of the review is to determine if the pursuit was within Department policy, and to address equipment and training needs. The administrative review is forwarded to the Chief of Police for final approval.

### PURSUIT ANALYSIS

Annually, the Chief of Police conducts an analysis of all pursuits initiated by the agency as well as those pursuits the agency assisted in. The analysis will include:

1. Patterns or trends that indicate training needs
2. Patterns or trends that indicate a needed policy change
3. The need for added equipment in addressing pursuits

TOTAL NUMBER OF PURSUITS: 0

The Milford Police Department did not initiate or assist with any pursuits during the year 2016. All sworn officers reviewed the vehicle pursuit general order and took a written proficiency examination.

## *2016 Grievance Analysis*

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Employees within the Milford Police Department may, from time to time, find it necessary to file a formal grievance for what is perceived to be an inequity in the operation of the department. Annually, the Chief of Police or his designee conducts an analysis of all grievances filed within the last twelve (12) months in order to detect a trend. If through the analysis the Chief of Police observes a trend in filed grievances, steps may be taken to minimize the causes of such grievances in the future. In 2016, there was only one grievance filed. The grievance was over a denied vacation request and was resolved at step 2 in the grievance procedure.

## 2016 Internal Affairs Summary

The Milford Police Department reviews all complaints brought against the agency, including anonymous complaints. The Department categorizes complaints as either formal or informal and assigns responsibility accordingly. In 2016, there were three investigations as a result of citizen complaints and four internal complaints.

Internal Investigations							
Source	Type	Date Rec'd	Allegation	Date Assigned	Date Closed	Finding	Compl Notified
Internal	Informal	2/24/2016	Improper Judgement	2/24/2016	2/25/2016	Improper Conduct	N/A
Internal	Informal	2/28/2016	Care and Use of City Equipment	2/28/2016	2/28/2016	Improper Conduct	N/A
Complaint	Informal	3/8/2016	Questionable Police Tactics	3/8/2016	3/9/2016	Proper Conduct	In person
Internal	Informal	7/25/2016	Care and Use of City Equipment	7/25/2016	7/25/2016	Improper Conduct	N/A
Complaint	Formal	9/22/2016	Biased Based Policing	9/22/2016	10/12/2016	Unfounded	Mail
Complaint	Informal	9/24/2016	Discourteous Treatment	9/26/2016	10/1/2016	Unfounded	Email
Internal	Informal	12/25//2016	Care and Use of City Equipment	12/25/2016	12/28/2016	Improper Conduct	N/A

## *2016 Annual Review of Biased Based Policing*

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A fundamental right guaranteed by both the U.S. and Ohio Constitutions is the “equal protection” clause. Everyone, citizen and alien alike, is entitled to walk, drive, and move about in public free from police interference so long as they obey the law. Those who commit infractions must receive equal and fair treatment, regardless of their race, color, ethnicity, sex, sexual orientation, physical handicap, religion, or other belief system. Officers must conduct themselves in a dignified and respectful manner at all times when dealing with the public. The Law Enforcement Code of Ethics articulates the professional and personal behavior that is expected of all law enforcement officers.

### AUDITS

In 2016, there was one complaint of biased based policing that was filed by a driver who was cited for improper passing. The complaint was thoroughly investigated with a finding of “unfounded”. A follow up meeting was held with the complainant who agreed with the results of the investigation. Supervisory monitoring of citations, field interview cards and written warnings found no unusual patterns of enforcement or contact that would statistically indicate that biased based profiling is occurring.

### TRAINING

All officers completed Police Legitimacy training through the Ohio Attorney General’s Office and all members (sworn and civilian) were required to review the Biased Based Policing directive and pass a written test. Additionally, all members of the agency viewed the International Association of Chiefs of Police Oath of Honor video and took the Oath administered by City Manager Michael Doss.

### CORRECTIVE MEASURES

Due to the fact that there were no sustained complaints or indicators of biased based profiling, there were no corrective measures taken during the year 2016.

### POLICY CHANGES

No policy changes are recommended.

## *2016 Early Warning System Review*

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The Milford Police Department Personnel Early Warning System is designed to provide supervisory personnel with objective guidelines and specific criteria for identifying employees who may benefit from agency intervention efforts. This system provides specific and consistent procedures for tracking, evaluating and responding to employee needs. Intervention occurs in circumstances that indicate a potential for negative consequences to the Department, its members or the community.

In 2016, supervisory personnel made two hundred and twenty-four (224) entries, documenting praise, counseling, discipline, and other relevant occurrences on the Evaluation Supplement Log (ESL). All command officers received in-service training on the policy during the annual Supervisors In-Service Training. It is apparent that that the Personnel Early Warning System is an effective management tool.

## *2016 Annual Special Assignment Review*

Annually, the Department reviews the special assignments by listing the positions, indicating the purpose for each position, and evaluating the initial problem or condition that required the position. During 2016, investigative assignments were the only special assignments consisting of one full time and one part time detective.

### *POSITION RESPONSIBILITIES*

The primary function of the investigative unit is to conduct follow up investigations on felony and serious misdemeanor offenses. Detectives also serve as property room custodians and primary crime scene technicians. Additional responsibilities include submitting evidence to the laboratory, conducting pre-employment background investigations, performing voice stress examinations, assisting outside agencies with evidence processing as requested, tracking pattern crimes, communicating with the Clermont County Drug Task Force, and various task force meetings.

### *EVALUATING DEPARTMENT NEEDS*

The investigation of felonies and serious misdemeanors often requires specialized skills, training, and abilities such as crime scene processing, interviewing and interrogation, CVSA certification, and an understanding of the principles of surveillance and the federal guidelines on criminal intelligence. Additionally, active membership in organizations such as MAGLOCLIN, FIA, and the Southwest Ohio Police Intelligence, enhance an investigator's abilities to conduct such investigations. Since it would be impractical to train all sworn officers in these areas, the criminal investigation section was created.

The criminal investigation division also serves as a resource to the patrol division by offering investigative guidance, CVSA exams, interviews and interrogations, locating a suspect's current information, transporting evidence, enhancing video evidence, preparing photo line ups, wanted/missing persons communications, and sharing gathered intelligence from other agencies.

Personnel assigned to the investigation section are trained in the collection, processing and sharing of suspicious incidents and maintain liaison with federal, state and local criminal justice agencies for the purpose of facilitating an exchange of information relative to law enforcement. In 2016, investigative personnel attended specialized training in criminal intelligence, and attended several task force meetings designed to assist in fraud activities, gang monitoring, and criminal trends. Investigative personnel maintained the use of surveillance equipment and coordinated with ETC Inc. to utilize surveillance equipment to local agencies free of charge. All intelligence information is collected and maintained in compliance with U.S. Title 28 CFR Part 23 and limited to criminal conduct and activities that present a threat to the community.

### *CASE LOAD*

During 2016, the criminal investigations section conducted 97 investigations, resulting in 9 CVSA examinations, 15 search warrants or subpoenas, processing 30 crime scenes, forwarding 24 cases to the Clermont Co. Drug Task Force, also closing 31 cases by arrest, additionally closing 30 by other means. This resulted in a 62.8% case clearance rate.

Investigations also assisted with background investigations.

The Investigative Section case clearance rate is determined by the overall status of the investigation.

### 2016 ACCOMPLISHMENTS

In 2016 investigations began utilizing an updated “Case Log” designed to better track investigative statistics, and to improve reporting abilities. Investigations began submitting daily recaps in order to improve tracking investigative progress.

The Investigations Section attended specialized training in CVSA re-certification for Det. Liming. As well as several eOPOTA trainings for 2016 CPT credits. Investigations attended two day training for interviewing sexual predators. Investigators also completed three day suspicious death training. The investigative section also utilized webinars for training purposes.

Investigations completed several high priority cases in 2016 including:

- Continued investigation of the 2009 William C. Jones missing persons case. The investigation was forwarded to BCI&I for another analysis.
- An embezzlement offense from 2015 was completed with the victim receiving several pieces of equipment seized from a search warrant in April of 2016. The suspect in the case completed a negotiation with the prosecutor’s office for a lesser offense.
- Investigations completed a murder / suicide investigation involving a mother and daughter. The deaths were planned and determined to be suicide with a firearm.
- A series of breaking and entering’s were reviewed in 2016 resulting in a multi-agency investigation which resulted in six B&E’s and two burglaries in the City.

Detective Rogers continued his involvement with Project Life Saver program as well as assisted with in-service training. Investigators frequently attended roll call throughout 2016.

### RECOMMENDATION

As with 2016 there will be additional changes to improve efficiency within the investigative section. The Investigative Section serves as a valuable support service to the road patrol and I recommend maintaining both investigative positions within the section.

## *2016 Active Threat Response Plan*

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In 2016, the Milford Police Department continued its commitment to prepare for and mitigate active threats.

- Firearms training focused on advanced shooting drills with interactive targets.
- The Emergency Operations Plan was reviewed by the Police and Fire chiefs.
- All command officers received in-service training on the All Hazard Plan and participated in a table top exercise.
- Administrative Sergeant Mahan attended training on officer-involved shootings.
- Administrative Sergeant Mahan worked with Milford School officials to review their safety plans.
- Officer Chastain attended advanced building search training.
- Officer Adam Yeary attended forty-hours of SWAT training with the Cincinnati Police Department.
- Safety drills were conducted at both elementary schools.
- We continued to be a participating agency with an officer assigned to the Clermont County Special Response Team.

## *2017 Goals and Objectives*

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Goal: Develop location-specific active threat response plans for businesses and institutions in the City of Milford

- Identify locations and work with management on training
- Provide tactical dispatching plans to the Communications Center.

Goal: Reduce the number of OVI related crashes.

- Provide Advanced Roadside Impaired Driver Education (ARIDE) training officers.
- Utilize power shifts to focus on traffic safety.
- Utilize grant funded overtime for saturation patrols.

Goal: Improve the efficiency of our Drug Disposal Program

- Implement a drug drop box